

## e-Reporting information sheet

# Statement of securities transactions

## Generic overview of BIL's e-Reporting service

BIL offers its clients services to provide information in electronic format, either as reusable data files or as PDF documents. As such, you can subscribe to an e-Report to receive the desired file on a regular basis through a secure communication channel (either File Transfer or MultiLine).

## Description of the service

The "Statement of securities transactions" report includes transactions involving your securities positions since the last statement. It is limited to data on incoming and outgoing securities without detailing the trades that led to the transactions.

You can choose a subscription that comprises either all of your securities portfolios held at BIL, only those linked to a specific list of securities portfolios.

## Possible formats

### **CSV**

Type:	Re-usable data file. Code: ASCII (American Standard Code for Information Interchange)
Structure:	The first file save includes technical headings enabling data used in future saves to be recorded.  Each line of the file represents a transaction and all file saves have the same structure.
Data:	Customer ID, Accounting date for the start and end of the observation period, Identifier of the securities portfolio concerned, Transaction identifier, Type of transaction, Accounting date and value date of the transaction, Securities identifier (usually the ISIN), Name of the security, Nominal/quantity of the transaction, Gross unit price, Currency of the unit price, Gross amount of the transaction in the currency of the unit price.  A more detailed description of the report structure is available on request. Data format: Several presentation formats are available for dates and amounts.
Separators:	Data is separated by either a vertical bar (" ", ASCII code 124) or a semi-colon (";").
Possible frequency:	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Annually
	It is not possible to generate backdated statements.
Heading languages:	<input type="checkbox"/> English <input type="checkbox"/> French <input checked="" type="checkbox"/> German <input checked="" type="checkbox"/> Dutch

### **PDF**

The statement of securities transactions is not provided in PDF format via e-Reporting.

## Encryption

Electronic files can be password protected and compressed using a ZIP tool. The password agreed with the bank upon setting up the subscription can be amended later on request.

## Execution notification

It is possible to opt in to receive email notifications each time an e-Report is produced. This notification can be sent to several recipients at the same time.

## How to subscribe

Your BIL Relationship Manager is on hand to collect all the information necessary for creating a subscription. All new e-Report subscriptions or amendments to e-Report subscriptions shall be made official by concluding a subscription agreement detailing the features of the service required.

The first time you apply to use the service you will also sign an agreement explaining the general terms and conditions of the e-Reporting service. Any further subscriptions will be governed by the same agreement.

## Activating the communication channel

If you have not yet used the required communication channel (File Transfer or MultiLine) with BIL for reporting purposes, your Relationship Manager will advise you on taking the necessary steps to open the communication channel (activation may take a few days).